

# 2011 Industry Star Awards Nomination Form



**NOVEMBER 29, 2011**  
**RIO ALL SUITES HOTEL, LAS VEGAS**

All nominations must be submitted on this form; nominations on any other form will be disqualified.

**AWARD CATEGORY** \_\_\_\_\_

MANAGEMENT: HOTELIER of the Year (South), HOTELIER of the Year (North-Rural), MANAGER of the Year

NON-MANAGEMENT: Administrative, Bell staff, First-level Supervisor, Food & Beverage, Guest Service, Housekeeping, Maintenance, Casino

PROPERTY: Community Service, Sustainability

UNDER-30: Rising Star ■ SUPPLIER of the Year ■ EDUCATOR of the Year

**NOMINEE FULL NAME:** \_\_\_\_\_

**POSITION:** \_\_\_\_\_

**PROPERTY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

Has this employee ever been nominated for this award? Yes \_\_\_ No \_\_\_ If yes, please list the year(s) \_\_\_\_\_

How long has this employee worked at your property? \_\_\_\_\_

How long has this employee worked in the position you are nominating him/her for? \_\_\_\_\_

How long has this employee worked in the industry? \_\_\_\_\_

List any awards this employee has received while at your property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List any community organizations this employee is affiliated with or any community service this employee has performed, either in the workplace or personally: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe this employee's hospitality skills related to the award category he/she is being nominated for: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Describe this employee's actions that reveal her/his commitment to service: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Nomination Samples

## ★ HOTELIER OF THE YEAR

This is the highest honor conferred to a Nevada Hotel & Lodging General Manager, Multi-Unit Manager, Corporate Executive or Owner affiliated with NHLA. Nominees will be judged on their professionalism and service to the property, their employees, guests and the community. The Hotelier of the Year is recognized by industry peers for his or her exemplary achievements, contributions and leadership.

## ★ MANAGER OF THE YEAR

This category recognizes employees at any management level who have responsibility for a division, department, or function, such as: Assistant General Manager, Front Desk Manager, Room Service Manager, Food & Beverage Director, Rooms Division Manager, Controller, Executive Housekeeper, Executive Chef, Security Director, Sales Manager, Pit Manager, Assistant Manager of a specific department etc. Nominees will be judged on their professionalism and service to the property, their employees and guests.

## ★ ADMINISTRATIVE EMPLOYEE OF THE YEAR

Nominees in this category are employees who work in a clerical support capacity. This includes Administrative Assistants in Sales, Catering, Convention Services, Human Resources, Engineering, Rooms, Food and Beverage, MIS, Purchasing, Public Relations, Receptionists and Accounting staff.

## ★ BELLSTAFF EMPLOYEE OF THE YEAR

Nominees in this category are employees who provide guest services other than those described in the Guest Service category. This includes employees such as: Bell Persons, Door Attendants, Parking Attendants, Valet Cashiers, and Courtesy Van Drivers.

## ★ FIRST-LEVEL SUPERVISOR OF THE YEAR

Nominees in this category are employees who provide direction, assign work and are responsible for a group of team members. This includes employees such as: Convention Service Leads, Front Office Supervisors, Floor Supervisors, Housekeeping Supervisors, PBX Leads, Reservation Leads, Restaurant Supervisors, and Stewarding Supervisors.

## ★ FOOD & BEVERAGE EMPLOYEE OF THE YEAR

Nominees in this category are employees who are either associated with or prepare and serve food and beverage. This includes employees such as: Host Persons, Cashiers, Order Takers, Food Checkers, Food and Beverage Servers, Convention Service Employees, Bus Persons, Bar Porters, Bartenders, Cooks, Pantry Workers, Refreshment Center Attendants, Cafeteria Workers, Dishwashers, Pot-Washers, Stewards, Storeroom Clerks, Receiving Clerks.

## ★ GUEST SERVICE EMPLOYEE OF THE YEAR

Nominees in this category are employees who provide guest services in areas such as: Front Office, Reservations, Security Officers, Concierge, Communications, Health Club Facilities, Business Center, and Meeting Facilities House Persons.

★ **HOUSEKEEPING EMPLOYEE OF THE YEAR**

Nominees in this category are employees who work in the Housekeeping or Laundry departments. This includes employees such as: Room Attendants, House persons, Night Cleaners, Shampoo Persons, Laundry Persons, Linen Room Attendants, Chute Attendants, and Sewing Attendants.

★ **MAINTENANCE EMPLOYEE OF THE YEAR**

Nominees in this category are employees working in engineering and maintenance departments. This includes employees such as: Engineers, Electricians, Painters, and Carpenters.

★ **CASINO EMPLOYEE OF THE YEAR**

Nominees in this category are employees working in gaming sector of the property. This includes employees such as: Floor person, Coin Booth Cashier, Change Personnel, Carousel Attendants, Dealer, Keno Writers, Keno Runners, dealer, poker, floor supervisor, slot ambassador, slot host, etc.

★ **SUSTAINABILITY AWARD**

This award recognizes lodging properties that have developed a culture toward integrating environmental management practices that improve everyday operations at the bottom line, while maintaining quality service and meeting guest expectations. The program must demonstrate success in one or more of the following areas: energy conservation, solid waste reduction, effluents and emissions, water conservation, purchasing, and business issues (e.g. guest demands, community issues, land use and development, training and policy). The Good Earthkeeping will be awarded at the state level only and the winner will be announced at the NHLA "Stars of the Industry" awards night.

★ **COMMUNITY SERVICE AWARD**

This award will be given for programs that provide service or demonstrate that the property is responsive to the local community. Examples include campaigns to benefit local or national service organizations or charities, service to the community through a special project, and joint undertakings with community groups. The Community Service will be awarded at the state level only and the winner will be announced at the NHLA "Stars of the Industry" awards night.

★ **SUPPLIER OF THE YEAR**

A supplier company will be selected based on outstanding industry support; through support of the NHLA programs and initiatives as well as the professionalism exemplified to hotel customers throughout the state of Nevada. Hoteliers are encouraged to nominate their outstanding supplier companies for this award. The Supplier of the Year must be either an NHLA allied or premier member and will receive recognition at the Stars of The Industry dinner on November 29th.

★ **RISING STAR AWARD**

This award recognizes a young professional who exudes leadership, passion, intuitiveness and dedication in their current role.

★ **EDUCATOR OF THE YEAR AWARD**

This award will be given to educators that harness the development to the young hoteliers of tomorrow. A classroom teacher, a collegiate mentor or a guidance counselor that serves not only as a cultivator of the minds of our students, but an ambassador for the next generation of young hotel employees